



This guide is used to explain conditions of employment and wage rates for the undergraduate honors program.

Requesting supervisors and students should consult this guideline before contacting the Office of Human Resources for appointments. To obtain approvals, refer to the “*New Undergraduate Honors Student Appointment*” form on the ARL internal website at:

http://pubdbs.arl.psu.edu/arlatwork/webforms/ohr_undergrad_honors_support.pdf.

OBJECTIVE

Under the guidance of an ARL faculty member, students in the program perform a comprehensive research project and receive training in advanced research methods.

ELIGIBILITY

(1) U.S. Citizenship; (2) minimum grade-point average (GPA) of 3.2; and (3) apply during their sophomore year.

PROGRAM LENGTH

Students will be supported for a maximum of two years beginning at the completion of their sophomore year provided that they maintain at least a GPA of 3.2 and make reasonable progress each semester.

APPOINTMENTS

Offers are typically made by the middle of the spring semester and most students begin working at the end of spring semester. However, some appointments may begin at the beginning of the fall semester of the student’s junior year.

SALARY

Juniors earn \$12.50 per hour and seniors earn \$14.00 per hour.

WORK EXPERIENCE

Students are expected to work full-time during the summer (up to 40 hours per week) and part-time during the academic year for a maximum of 225 hours per semester.

THESIS REQUIREMENT

Students will formally present the results of their research during their final semester in the program.

A copy of any publication, etc., must be submitted via the student’s research advisor at least six weeks before it is released. Undergraduate Honors Thesis Guidelines are also included below on the following ARL website:

http://www.arl.psu.edu/documents/ohr_undergrad_honorsthesis_guide.pdf

For more information about the program, contact ARL Office of Human Resources (103 Applied Research Laboratory Building, 865-6373)